



## Netiquette (Online Etiquette)

To make good use of your remote learning sessions please follow the advice below to help you take part and learn.

- During your online session you may require equipment such as pen and paper so please get this ready before you join the meeting
- When setting up your computer try to sit with your back to the wall in a shared part of your home.
- When getting ready for an online session please make sure you are dressed appropriately for a school lesson.
- Before your planned remote learning session, remember to test your sound and camera to ensure they are working properly and at the right level.
- When you join a remote learning session please keep your microphone muted if you are not speaking, this will help to avoid feedback noise.
- If you need to speak during a remote learning session remember to press the 'hands up' button this will let your teacher and other students know that you want to say something.
- In the remote learning environment there is also a text chat screen, typing in here will allow your teacher to know that you need some help.
- The way that we behave online is important (and leaves digital footprints) so always remember to think about this before you contribute.
- Everyone has the right to feel safe on-line you should remember that your school behaviour policy applies during on-line sessions just as it does when you're in school.
- During sessions people don't want to be distracted so please avoid eating and drinking (Other than water).
- If you would like to find out more about staying safe online, speak to your teacher or visit [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk)
- If you see or hear something that worries you during on-line lessons you should make your teacher aware or the Designated Safeguarding Lead (DSL) in your school, their details are on your school websites